Bellin Health Resource

Log in	Student receives a Login and password after completion of training.	*After logging in for the 1st time, the system requires you to change your password.*
Co-sign	Student needs to choose a cosigner upon login (either instructor or nurse preceptor)	*Enter the first few letters of the co-signer's last name; then completion match.*
Instructor/Preceptor	Accesses area to co-sign under Patient summary activity - "Index" and "Administration with Co-Sign"	*Faculty and Unit staff can co-sign assessments. Only Faculty can co-sign medication administration.*
QUICK ACCESS REPORT		
Plan of Care	Similar to "Patient Story" at ABMC.	*Reports used for Handoff include: SBAR Handoff Report, Patient Summary of Stay, Overview report and Snapshot*
ACTIVITY TABS		
Allergies	Located in the Storyboard (left panel of the chart) or in the Admission Navigator	*Double click the Allergies Storyboard section (highlighted) or go to the Admission Navigator.*
Epic Brain (Home Workspace)	This is a workspace to view specific info related to assigned patients and mirrors the work list tasks. Will tell any upcoming appointments the patient has, when assessments, labs, meds are due, etc. There is also a brain sidebar that can be opened in the chart (right-hand side).	*To identify and print labels: In patient's chart go to the "Summary" and acknowledge lab orders (Students will be able to review but not acknowledge orders). Then go to the Brain or Brain Sidebar. Click on button "Print label" for the lab task. Review lab details. Click "Print Labels". Labels will be printed to the nearest lab label printer. Go back to the Brain or Brain sidebar and click Collect for the lab task. Scan the patient, scan the labels. Then provide the collection date and collection time and click Accept. Do NOT collect labs from the Summary activity.*

Flowsheets	Eight tabs; Vitals/Pain defaults as the first. Assessments=Within Defined Limits (WDL) definitions are individualized by hospital, as defined in row information. (Note the Neuro Assessment works differently.)	*Pain assessment is documented in Vitals/Pain Flowsheet.* *Need to document separately in Braden Scale and Falls Risk (located in Daily Cares flowsheet).* *Neuro Assessment: If anything is abnormal, you should document in every row.*
Flowsheets: Lines, Drains and Airways (LDA)	Add/Remove/Assess / Complete LDA's from the Lines/Drains/Airways flowsheet. Add/Remove/Assess Wounds from the Assessment flowsheet.	*Click on the LDA's flowsheet tab. Click the arrow next to the LDA Avatar button in the toolbar and select "Add LDA" to add all LDA's, i.e. Foley catheter, peripheral IV, or NG. Once an IV is added, use the LDAs flowsheet to document on-going assessments. You can also use the Avatar activity to manage all LDA's, including wounds.* *Wounds workflows will be similar, but are completed on the Assessments flowsheet or Avatar.*
MAR	Overdue administration times are highlighted in red and due medications are highlighted in blue. Click in the white space of the row for each medication to see more details. Lexicomp and other hyperlinks are located in the expanded view of the MAR. When administering a medication, scan the patient barcode first, then the medication barcode(s).	*High risk meds require dual sign off- 2 RNs must witness (not student and faculty.)* *Most infusions at Bellin are linked to an Alaris infusion pump. After an infusion is started and linked to the pump in the MAR, infusion data, including volumes, can be validated in the Running Infusions flowsheet using the Infusion Verify button in the toolbar.*
Patient Education	Select the Education tab on the top of the chart. Select the Education tab. Green check means the education has been completed. Orange arrows mean that the education is in progress. Grey/white circle means the education has not been started.	*Students can review patient education, but cannot "complete" education--this must be done by the RN only. Students would document "needs further reinforcement" only.*

Care Plan	Access Care Plan tab on the top of the chart. Click on Manage Plan and Document Progress tab. Document on interventions only.	_Student nurses do not document on care plans at Bellin._
Navigators	Navigator tab contains Admission, Transfer, and Discharge navigator tabs. Located under the Admission tab is the list of PTA medications (prior to admission medications)	
Shift Assessment	VS, fall risk and Braden scale (in daily cares section), head to toe, Intake and output, daily care.	
More Activities	History tab, Document List, and Demographics.	_Click on the star next to these activities to "favorite", and will become a permanent activity tab._
Locate discharged patients	3- and 10-day discharges System Lists are available at Bellin.	_Go to Patient Lists>Bellin Discharges>Discharges Bellin>3 or 10 day list._
Removing patients	Done automatically with Discharge and Transfer; manual at end of shift.	_Can click Sign Out from Brain or Patient Lists at the end of shift. Can also right click on patient from patient lists and select "End My Assignments."_