

**Greater Green Bay Healthcare Alliance**  
**CLINICAL SUBCOMMITTEE MEETING MINUTES**  
**Friday, June 28, 2019**  
**Rasmussen College – 8:30 to 10:00 AM**

**ATTENDEES:** Gwen Baumel – Aurora (*via phone*), Sherri Hanrahan-Bellin College, Laura Janssen-Aurora, Kari Liebeck-NWTC, Cindy Theys-NWTC, Cindy Van Dyke-UWGB, Kelly Verhasselt-Bellin Health, Ann Wasmund-Bellin College, Sherry Willems-HSHS, Julie Williams-Rasmussen College, Debbie Thompson-NWTC

**CLINICAL INSTRUCTOR'S ORIENTATION – 8/16/2019 – NWTC'S EAGLE EVENT CENTER – RM SC142**

NWTC will provide coffee, water and a breakfast snack. Lunch is on your own from 11:00 a.m. to 12:00 p.m. NWTC's cafeteria will be available, in addition to several nearby restaurant options.

Aurora will sponsor Dr. Linda Caputi's 12:00 to 4:00 p.m. presentation, including coordinating her hotel accommodations. Bellin Health will be offering the CNE credits to attendees.

- ✓ Kelly will send Dr. Caputi's info to Gwen.
- ✓ Gwen will send Aurora's logo to Kelly next week.
- ✓ Debbie will send out the PowerPoint template next week. It was requested that each of the sites provide a site safety slide regarding incident reporting and what to report.
- ✓ Kelly will send members the flyer with the registration link and NWTC campus map within the next two weeks.

**WEBSITE REVIEW & JOB SHADOWING – CINDY THEYS**

Members agreed to remove the following website tabs/pages, as it is felt they are not being used.

- ✓ Adult Career Seekers
- ✓ K-12 Outreach - Group Career Exploration & Individual Job Shadow

**PSYCHOLOGY & COUNSELING CAREERS GUIDE – ADD TO WEBSITE?**

It was felt that this information involves college counselors and should not be on the GGBHA website. Debbie will follow-up with their rep. to let her know.

**NEW MODULES**

Currently, the new modules are linked on the GGBHA website, using the files uploaded to the website host's server. The confidentiality agreement and affiliation verification forms have been updated on the website to reflect the four new module titles.

**WORKPLACE VIOLENCE – LAURA JANSSEN**

The question was asked as to what students are learning in schools regarding dealing with difficult patients, visitors, etc. Students need to know how to report an unsafe situation, as the sites want to capture these incidents. They need to work closely with the nurse and may require a lot of coaching. Do students need more information/support? At the Clinical Instructor's Orientation, each site will provide a safety slide(s) involving incident reporting and what to report.

**CLINICAL PLACEMENT SOFTWARE & PILOT UPDATE**

Documents will be uploaded in spring for a targeted summer 2020 pilot. NWTC and Bellin College are looking to participate. Training will be provided for the Colleges. Any student fees will need to be determined.

**EASTERN & STATE WI ALLIANCE UPDATES**

There were no updates.

**NEXT MEETING DATE/TIME/AGENDA**

The next Clinical Subcommittee meeting will be on **Friday, July 26, 2019** at Rasmussen College (Green Bay), 8:30 to 10:00 a.m. Agenda:

- ✓ Clinical Instructor's Orientation - Final Planning
- ✓ Clinical Placement Software & Pilot Update
- ✓ Eastern & State WI Alliance Updates
- ✓ Next Meeting Date/Time/Agenda