

GGBHA CLINICAL SUBCOMMITTEE MEETING MINUTES

Friday, May 12, 2017

Rasmussen College – 8:30 to 10:00 AM

ATTENDEES: Gwen Baumel-Aurora, Dawn Boettcher-Rasmussen College, Sharon Gerrits-Bellin, Sherri Hanrahan-Bellin College, Michelle Kornesczuk-NWTC, Mai Lee-HSHS, Katie Olp-Rasmussen College, Jackie Stewart-NWTC, Cindy Theys-NWTC, Cindy VanDyke-UWGB, Sherry Willems-HSHS, Julie Williams-Rasmussen College, Mandy Woodward-Brown County Treatment Center, Ann Franz-GGBHA, Debbie Thompson-GGBHA

EPIC ONLINE TRAINING MODULE

Mai Lee shared HSHS created an Epic e-learning program that has been rolled out in western Wisconsin. Students can access the online learning from their college campus. They can login generically, without having their personal access setup. Upon completion, the instructor can signoff, indicating the student successfully completed all the e-learning functionalities. Instructors must administer the e-learning in a lab/classroom setting and demonstrate students completed the material. Students are then given personal access login information.

The HSHS program is self-paced and comprised of seven basic functionalities including; flowsheets, cosigning flowsheets, view orders (not place), document notes with cosigning, review document history and discharge instructions, and medication administration. It is taking students approximately 2-1/2 hours to complete the e-learning, depending whether they are already using Epic.

A benefit of this online program is fewer Epic credentialed trainers are needed. The credentialing process involves 12 hours of intense training. Instructors would go through the e-learning program and signoff their understanding of the materials. Other benefits include members would be better able to serve students from outlying areas and those needing a refresher.

- Site specific information would need to be covered.
- Additional faculty training could be offered at a site if needed.
- Individual students using the generic login cannot be tracked. Therefore, faculty needs to track that students are learning.
- Current learning would start and continue at schools. Faculty would provide students with the generic login.
- A secured site could be utilized to house information and the link.
- A column can be added to the Epic request form indicating the student has completed the training.
- HSHS will be upgrading and offering additional e-learning.
- A process needs to be in place for Epic upgrades. Identify one person per school to deploy the upgrades.

GGBHA Questions

- Can schools use the e-learning for all healthcare disciplines, including MAs and LPNs? HSHS currently does not have e-learning developed for their clinics.
- Can a tracking system be developed to better confirm student learning and completion?

NEXT STEPS

- ✓ Mia Lee will follow-up with HSHS and email the generic login link so members can review the various e-learning functionalities. Mia will be attending the June 9 GGBHA meeting and will give an update regarding whether the e-learning can be:
 - used as a foundation for non HSHS colleges.
 - hosted on a secured site such as Blackboard and/or the GGBHA website.
 - used as a refresher.
- ✓ Members will follow-up with their colleagues who would benefit from being involved in the GGBHA Epic online training development.
- ✓ Ann will investigate having part of the GGBHA site secured for this purpose.

PRECEPTOR HANDBOOK REVIEW

The Preceptor Handbook was reviewed and edited. The edited document is now on the website.

The preceptor must know the policy of the hospital. Page 4 of the Preceptor Handbook (what precepted students may and may not do) will be shared and added to the agenda at the Instructors' Orientation in August.

PAIN MANAGEMENT

Pain management will also be on the Instructors' Orientation agenda. Starting with the lowest prescribed dose and regularly monitoring the patient will be part of this discussion.

CLINICAL PLACEMENT SOFTWARE JOINT MEETING WITH LSHCA & FVHCA

Date: **Wednesday, June 21, 2017**

Time: **11:00 AM to 2:00 PM**

Where: **Aurora, Fond du Lac**

RSVP: Email Zoe Cujak cujak@fvtc.edu

Lunch will be provided.

PIV DWELL TIMES

As of May 1, 2017, the HSHS EWD hospitals will change the practice of changing PIVs every 96 hours to allowing them to dwell until clinically necessary/indicated to change. "Evidence shows that there is no increase in complication rates if PIVs are allowed to dwell until clinically indicated to remove." per Vickie Teresinski of HSHS in a recent email to Ann Franz. See the attached PowerPoint that summarizes some of the benefits of this practice change as well as specific care and maintenance practices that nurses will need to focus on so there is not an increase in complications.

This information will be included at the Instructors' Orientation in August.

PROCESS FOR COMMUNICATING WITH PRECEPTOR CONTACTS

The hospitals have different processes for how preceptors are identified. Educators are getting the handbooks instead of the preceptors. The college faculty needs to confirm that the preceptor has received the information, in addition to the educator (as applicable), for the clinical area.

REQUEST FOR A 'RESIDENTS' WEBPAGE

Morgan Rabatine Nagel, of ACUME Board of Directors, requested a residents' page with dedicated forms and modules be added to the GGBHA website. Members approved the addition of the residents' webpage.

NEXT MEETING

The next meeting of the GGBHA Clinical Subcommittee will be on **Friday, June 9, 2017 at Rasmussen College, 8:30 to 10:00 a.m.** Agenda items include the following.

- ✓ Epic Online Training Module – Mia Lee, HSHS
- ✓ Website Review – **Due to limited time, please review the website prior to the meeting.**
- ✓ Clinical Placement Software