

GGBHA CLINICAL SUBCOMMITTEE MEETING MINUTES

Friday, April 14, 2017

Rasmussen College – 8:30 to 10:00 AM

ATTENDEES: Gwen Baumel-Aurora, Dawn Boettcher-Rasmussen College, Karolyn Efferson-HSHS, Sharon Gerrits-Bellin, Theresa Harmala-CMN, Mary McGuire-CMN, JoAnn Swanson-Bellin College, Cindy Theys-NWTC, Cindy VanDyke-UWGB, Sherry Willems-HSHS, Julie Williams-Rasmussen College, Ann Franz-GGBHA, Debbie Thompson-GGBHA

MANDATORY MODULES – FINAL REVIEW

The online modules were finalized.

CLINICAL FORMS REVIEW

The online clinical forms from the 'College/University Coordinators' and 'Students' pages of the website were reviewed and edited.

PAIN MANAGEMENT – JOANN SWANSON

JoAnn discussed a change in pain medication administration practice. *If an order is to give one to two pain meds, the nurse must administer only one of the pain meds and wait 20 to 30 minutes and assess the patient before giving the second pain med.* JoAnn will follow-up with Laura Janssen and give a report out at the May 12 Clinical Subcommittee meeting.

CLINICAL PLACEMENT SOFTWARE

CastleBranch is being utilized by members for other purposes. The southeast (Milwaukee) region of the state is looking to increase their utilization of CastleBranch. It was mentioned that with MyClinicalExchange, facilities don't have to enter capacities; while CastleBranch capacities must be preloaded.

Funding the software has been a challenge. Members may be able to make the cost part of the clinical course fees. The goal is to get a state-wide system.

Members agreed to tentatively proceed with a clinical placement pilot for **fall 2017 precepted students**. The online 'Preceptor Requests' form will be used.

CLINICAL PLACEMENT PILOT NEXT STEPS:

- ✓ Members were asked to go back to their organizations' to discuss the pilot. Colleges will determine the number of precepted placements for fall. HSHS will determine what units it has available.
- ✓ At the May 12 meeting members will see if there is agreement.

USE OF ELECTRONIC DEVICES PILOT UPDATE

Bellin will not be participating in this pilot. There were no further updates.

EPIC ONLINE TRAINING MODULE FOR STUDENTS

This will be the first agenda item at the May 12 meeting. HSHS IT reps will be invited to attend.

GGBHA EMPLOYMENT EXPO RECAP – ANN FRANZ

The April 6 event hosted 112 job seekers and 19 employers. Positive feedback was received from employers and attendees. The recommendation is to continue holding the yearly GGBHA Employment Expo at the Green Bay Botanical Gardens. Proceeds are used to pay the GGBHA website hosting fee.

HOSPITALS' ORIENTATION PLANNING

Friday, August 18, 2017 – at Bellin College

8:00 AM Check-in Begins

8:30 AM to 12:30 PM Program

Gwen will create an agenda, based on last year's event. Members were reminded to send a 'save the date' to those who would benefit from being in attendance. RSVP's can be sent to JoAnn Swanson. Hospital reps will be asked to provide an updated managers' contact list at the meeting.

NURSING ASSISTANT OPEN HOUSE – CINDY THEYS

NWTC - Green Bay Campus - Health Sciences Building - Room HS411

Tuesday, May 2, 2017 - 4:00 to 6:30 PM – Members are asked to promote this event that is for anyone interested in becoming a CNA.

- Apply and take admission tests for FREE.
- Meet with local employers to hear about job openings.
- Learn about ways to pay for the course, books and supplies.
- Receive help with your CastleBranch account, health forms and background checks.
- Enroll in a summer 2017 course.

NEXT MEETING

The next meeting of the GGBHA Clinical Subcommittee will be on **Friday, May 12, 2017 at Rasmussen College, 8:30 to 10:00 a.m.** Agenda items include the following.

- ✓ Epic Online Training Module – Invite HSHS IT Reps
- ✓ Preceptor Handbook Review – Due to limited time, please review the Preceptor Handbook prior to the meeting. For multiple edits, please make a copy of the page(s), highlighting the changes to be discussed.
- ✓ Pain Management – JoAnn Swanson
- ✓ Clinical Placement Software Pilot
- ✓ Process for Communicating with Preceptor Contacts

2017 Upcoming Standing Agenda Item

- ✓ *June – Website Review*