

**Greater Green Bay Healthcare Alliance
CLINICAL SUBCOMMITTEE MEETING MINUTES
Friday, December 14, 2018
Rasmussen College – 8:30 to 10:00 AM**

ATTENDEES: Gwen Baumel-Aurora, Karolyn Birr-Efferson-HSHS, Laura Janssen-Aurora, Carrie Karcz-Bellin Health, Brian Krogh-NWTC, Kari Liebeck-NWTC, JoAnn Swanson-Bellin College, Cindy Theys-NWTC, Cindy Van Dyke-UWGB, Kelly Verhasselt-Bellin Health, Sherry Willems-HSHS, Julie Williams-Rasmussen College, Debbie Thompson-NWTC

HEPATITIS B VACCINE SERIES: HEPLISAV-B

HEPLISAV-B, approved by the CDC, is accepted by the GGBHA. The 2-step Hep B is not accepted by one or two regional sites. Members are encouraged to check with the site to confirm their requirements.

CPR & CPR RENEWAL REQUIREMENTS

American Heart Association BLS training must be completed within the last two years. Heartsaver and online-only CPR classes without a classroom skills component are not acceptable for health professionals.

HEALTH ADMIN CAREERS GUIDE – LAURA JANSSEN

Tracy Beck of Discover Health Admin contacted Laura to see if the GGBHA would be interested in adding their [weblink](#) to the healthcare careers webpage. They provide information and resources on healthcare administration careers. Members agreed to add the link. The website has been updated. Debbie will check with the website host to see if website analytics are accessible.

EASTERN WI ALLIANCE UPDATES

Having similar forms and the new modules that are being worked on have been well received. Laura shared that one more module needs to be completed before bringing all the modules back to members. Other Alliances will adopt the final modules as well.

- Goals will be established at the February 2019 Eastern Alliance meeting.
- A subcommittee will be created to work to have faculty at residency program at orientations. The goal is to have faculty educate at the orientations.

Electronic Signature

The GGBHA would like to try accepting an electronic signature by the start of summer 2019. There will be an opt out if someone wants to hand sign the form. **Members are asked to check with their organization for feedback regarding moving forward with this initiative. Feedback will be shared at the 1/25/2019 meeting.**

Criminal Background Checks (CBC)

Gwen shared that the CBC process has been updated, adding clarity to it. The process has been outlined and will be further defined. When confirmed, the process will be adopted by the Eastern Wisconsin Alliance. A student, including those from out of state, cannot be accepted if they don't have a background check. **Gwen will send members a link to the statute.**

CastleBranch

Members are interested in starting a pilot in spring 2019. **Laura will check to see if a unit could possibly be piloted through Advocate (Aurora) and report back.**

Student Preparedness

Brian asked if sites are seeing students/new graduates coming in and not being prepared, unable to think on their feet. What can be done to improve orientation retention?

- There are a lot of avenues for getting nursing training, but perspective students must be aware that, although rewarding, nursing is hard work.
- Students need to be able to perform procedures and have hands-on training.

- Students need to prepare for the increased workload upon graduation.
- Role play, with interruptions, is needed in the sim lab.
- Conflict management is critical.
- Students need to feel they can speak up if needed. Practice having good communication skills.
- Students must realize that their first job(s) are likely to include working nights, weekends, and/or holidays.
- Let the GGBHA know of any information/training students need.
- Not all staff is aware of the may/may not do lists.

Do nurses who precept students go through preceptor training? They get directed to the Preceptor Handbook. Cindy They shared that years ago NWTC did offer preceptor training. This training could be resurrected.

Brian will make edits to may-may not do lists and bring the form back for review at the 1/25/2019 meeting. A focus on critical thinking and putting pieces together will be emphasized.

AURORA - PYXIS ES

Laura asked if anyone is using the new **Pyxis ES (Enterprise Server)**. Aurora will be going live with their upgrade on 6/24/2019. Training will be for instructors who will be taking out meds. Instructors active in their system will be in the new system. New instructors will not be active and will need to be added. **Laura will be sending to each of the schools the instructor names she has for verification.** An SMS ticket will be submitted for each instructor. **Laura will also send schools information about the process and a link for training.**

Epic Training

The question was asked if anything can be done to make Epic Training easier and more simplified. Logins are sometimes not active, as the process of establishing codes is labor intensive for the help desk. Epic guidelines should be established.

2019 GGBHA CLINICAL SUBCOMMITTEE MEETING DATES

Beginning January 2019, the Clinical Subcommittee will be meeting the fourth Friday of each month.

NEXT MEETING DATE/TIME/AGENDA

The next meeting of the GGBHA Clinical Subcommittee will be on **Friday, January 25, 2019** at Rasmussen College, **8:30 to 10:00 a.m.** Agenda:

- ✓ Faculty Participation at Residency Program Orientations
- ✓ Eastern WI Alliance Updates
 - Electronic Signature – **Prior to the meeting, members are asked to check with their organization for feedback regarding moving forward with this initiative.**
 - Student Preparedness - May & May Not Do List Updates – Brian Krogh
 - CastleBranch Pilot for Spring 2019 – Laura Janssen
- ✓ Set 2019 Goals (Standing Agenda Item)
- ✓ Clinical Instructor's Orientation – August 2019 (Standing Agenda Item)
- ✓ Next Meeting Date/Time/Agenda